



Construction Project Manager

Job Category:

Administration and Management

Type:

Part-Time/Full Time

Location:

4987 Portage Ave, Headingley, MB R4H 1C7

Description:

Matix Lumber Inc. is a family and locally owned and operated professional building supply centre that provides for all of your building needs. We are a building supply and project centre providing project providing contractors and do-it yourself builders with the tools, materials, design, and construction services to support projects of any scale.

Matix Lumber services all sectors of the building industry and offer a comprehensive selection of quality lumber and building materials manufactured by North America's leading producers. We provide contractors, avid builders DIYers, and community leaders the tools, construction service, and design expertise to support residential and commercial projects – from start to finish.

We believe in building collaborative, mutually beneficial relationships with everyone we work with and have been able to achieve this through our industry experience, sound project execution, and visionary thinking.

We are looking for Construction Project Manager to join our growing team. We are looking for a strong Project Manager who has extensive knowledge of the building industry; the ability to provide a high level of customer service; and who can lead, direct and coordinate the daily management of all assigned project(s). This position is a leadership role, and you will be accountable for the overall performance of the project, including costs, schedules, quality, project status, and adherence to Company policies and procedures. Your demonstrated leadership, project management and problem-solving skills will support your collaborative approach in delivering results and developing strong team members. Consider applying for this incredible opportunity!



The Construction Project Manager will be responsible for:

- Planning, scheduling, and controlling activities, in conjunction with the Project Team, during the construction phase of assigned project(s).
- Administration and management of prime contract and subcontracts including negotiating and awarding of subcontracts for scopes of work, as well as review and evaluation of subcontractor performance.
- Managing, reviewing and analyzing the budget and costs for each project.
- Creating and adhering to construction schedules.
- Fostering and maintaining positive relations and communication with clients, consultants, architects and subcontractors.
- Other duties/tasks as assigned.

The ideal candidate will have:

- A minimum of 7-10 years of building industry experience.
- A university degree in a construction-related discipline as well as demonstrated, progressive experience in General Contracting.
- Experience running multiple, concurrent projects and working on projects in remote communities would be considered an asset.
- Demonstrated competence in the areas of safety, workforce management, project execution, cost control, quality and administration.
- Ability to read, understand and interpret contract documents, drawings, specifications, scopes of work and project schedule.
- Excellent computer skills and proficiency with MS Office.
- Willingness to travel and work with Northern Communities.



Our employees enjoy a full range of health benefits and other Company perks including benefits, store discount, tuition reimbursement, and much more.

If you are interested in this exciting opportunity with Matix Lumber, apply today with your resume and cover letter including salary expectations to hrcareers@matixlumber.com.

Matix Lumber is an equal opportunity employer and is committed to fostering a diverse workforce that is equitable and inclusive for all. Matix Lumber provides equal employment opportunity to all employees and applicants without regard to an individual's protected status under the Human Rights Code including but not limited to race/ethnicity, persons with disabilities, members of visible minorities, religion, creed, sex or gender, sexual orientation, gender identity or expression, family or marital status, pregnancy/childbirth or related conditions, national origin, military or veteran status, or any other protected status. Accommodations are available upon request throughout all aspects of the selection process. Candidates requiring accommodations may contact hrcareers@matixlumber.com.

We thank all candidates for their interest, only those selected for an interview will be contacted.